



**DRAFT MINUTES of the MEETING of LEZANT PARISH COUNCIL held at TREBULLETT METHODIST CHURCH HALL on TUESDAY 13 DECEMBER 2022 at 7:30PM.**

**Present:** Cllr(s): Neil Burden; Peter J Cairns; Julie Dinnis; Val Hill (Chairperson); Godfrey Holter; Tim Minson; Ian Nash; Tom Unwin; Irene Wood

**In attendance:** Sam Inman (Clerk); 3 members of the public

Item No		Action by
22.150	<b>Apologies for absence:</b> Cllr(s): Steve Simmons	-
22.151	<b>Declarations of Interest:</b> None declared	-
22.152	<p><b>Representations from the Public:</b> Members of the public were in attendance to comment on CORMAC's proposed signage at Rezare. Their observations were as follows:</p> <ul style="list-style-type: none"> <li>- <b>Sign No 1:</b> considered not relevant in this location; could deter large vehicles from accessing Cathamartha; would spoil Rezare green.</li> <li>- <b>Sign No 1:</b> could be placed when first entering Rezare (from Treburley) to give drivers an early notification.</li> <li>- <b>Sign No. 2:</b> it was suggested an arrow was put on this sign (as per Sign No 1.) - to make it clearer which road the sign refers to.</li> <li>- <b>Sign No. 3:</b> remove the section with '2.1m' and replace it with 'No turning places'. The lower sign would read 'Unsuitable for long and wide vehicles. No turning places. The section saying 'Road narrows to 2.1m (7 1) ahead' would be removed.</li> </ul> <p>The members of the public thanked the Councillors for their support and left the meeting.</p>	-
22.153	<b>Cornwall Councillor's Report – to receive a report from Cllr Parsons, if present.</b> Cllr Parsons apologised for his late arrival. He gave a brief update on: a Mayor For Cornwall; residents being asked their views on proposals for a new devolution deal; Cornwall Council purchasing a number of new homes on Hay Common in Launceston; another spate of accidents at Plusha and the response from the National Highways. Cllr Parsons stated he would forward an email through to Councillors including greater detail.	
22.154	<b>Confirmation of the Minutes.</b> It was proposed by Cllr Nash, seconded by Cllr Unwin and <b>RESOLVED that the minutes of the meeting held on 08 November 2022 should be approved and signed by the Chair.</b>	

22.155	<p><b>Matters Arising from the Previous Meeting:</b></p> <p>a) <b>Parish Remembrance Sunday</b> – <i>to provide any update from the day.</i> The Chair reported that the service had been well supported.</p> <p>b) <b>Longstones</b> – <i>to confirm response for help from Cornwall Council’s Strategic Historic Environment Senior Officer (SHE).</i> The Senior Officer confirmed they will give advice prior to the siting of the stones. Due to other work commitments, they will not be in a position to respond in more detail until the new year. The clerk had notified the Quarry who will liaise directly with the SHE Senior Officer.</p> <p>c) <b>Footpath Cutting Contract Details for 2023</b> – <i>to confirm details of the contract and the cutting of the hedge on the Permissive Pathway at Treburley.</i> The clerk confirmed that the Local Maintenance Partnership (LMP) contract did not include the cutting of the permissive pathway. It was noted that the grass cutting contract covered the grass being strimmed (including the 3ft path along hedge on road verge). <b>The clerk was asked to write to the owner of the hedge to ask whether they complete work on it. Carry forward.</b></p> <p>d) <b>Shared Prosperity Fund Expression of Interest</b> – <i>to report back on response regarding proposed project.</i> The clerk had contacted the Enquiry Line which responded that the proposed project (wind turbine) did not align with the current invitations for the Shared Prosperity Fund. They advised keeping an eye on the website as there would be future invitations released which may be of relevance.</p> <p>e) <b>Plaques for Jubilee Trees</b> – <i>to review plaque and agree further action.</i> The clerk had purchased a plaque for Councillors to consider. It was agreed that it may need to be more robust. Cllr Holter suggested he could make a prototype using the plaque with a wooden backing board. <b>Councillors agreed Cllr Holter should go ahead with the sample. Carry forward.</b></p> <p>f) <b>Butter Well at Larrick</b> – <i>to report on response from Cornwall Council and request in the Parish Magazine.</i> To agree any further action/ costs. Cornwall Council was unable to assist with improvement works as the well did not fall on Council owned land. They suggested contacting the landowner direct.</p> <p>It was noted the clerk had also contacted Cornwall Council Heritage Department to see if they could provide any assistance. They responded that they were unable to fund the work but could help direct Lezant PC towards small grants that might help. The first stage will be to confirm the landowner and then determine the level of work. To be able to do this, Cornwall Council’s Strategic Historic Environment Senior Officer agreed to come and have a look at the well in the new year. <b>Councillors advised the clerk of the likely</b></p>	<p>Clerk</p> <p>GH</p>
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	<p><b>landowner and asked the clerk to write to them to see if work would be possible.</b></p> <p>It was also noted that it should be checked whether the Butter Well was listed.</p>	Clerk																								
22.156	<p><b>Playground Equipment &amp; Maintenance – to discuss annual safety inspection report and agree any action/ associated costs.</b> Cllr Cairns questioned whether he, as the individual who conducts the monthly safety check at Trebulet, was liable should there be an issue. Councillors agreed that it was the Parish Council as a whole that held responsibility.</p> <p>The clerk had circulated the annual safety inspection report prior to the meeting. The following initial work was agreed:</p> <ol style="list-style-type: none"> <li>1. Work to the small self-closing gate at Trebulet. The gate will not currently self-close. <b>The clerk to contact contractor.</b></li> <li>2. Brambles to be cut back on the benches. <b>The clerk to contact contractor.</b></li> <li>3. Tighten up goal nets at Trebulet. <b>Cllr Cairns volunteered to re-secure them.</b></li> </ol> <p>It was agreed to further discuss the safety reports at the next meeting to allow Councillors more time to consider the reports.</p>	Clerk Clerk PJC																								
22.157	<p><b>To Consider Plans for the King’s Coronation – to agree any action/ associated costs.</b> Councillors discussed options. It was noted that an extra bank holiday had been announced for Monday 8th May 2023. <b>Carry forward.</b></p>																									
22.158	<p><b>Finance:</b></p> <p>(a) To Approve Financial Statements for Current and Tax Accounts It was proposed by Cllr Burden, seconded by Cllr Cairns and <b>RESOLVED that the financial statements were approved.</b></p> <p>(b) To Approve Accounts for Payment It was proposed by Cllr Unwin, seconded by Cllr Dinnis and <b>RESOLVED that the accounts were approved for payment.</b></p> <table border="1"> <tr> <td>13.12.22</td> <td>Clerk expenses (Nov 22)</td> <td>online</td> <td>£125.73</td> </tr> <tr> <td>13.12.22</td> <td>War Memorial Planting</td> <td>chq</td> <td>£50.00</td> </tr> <tr> <td>13.12.22</td> <td>Room Hire Trebulet (13.12.22)</td> <td>online</td> <td>£20.00</td> </tr> <tr> <td>13.12.22</td> <td>CORMAC Safety Inspection</td> <td>online</td> <td>£256.50</td> </tr> <tr> <td>13.12.22</td> <td>SLCC Membership</td> <td>online</td> <td>£112.00</td> </tr> <tr> <td>13.12.22</td> <td>Clerk backdated NALC pay award</td> <td>online</td> <td>£382.72</td> </tr> </table>	13.12.22	Clerk expenses (Nov 22)	online	£125.73	13.12.22	War Memorial Planting	chq	£50.00	13.12.22	Room Hire Trebulet (13.12.22)	online	£20.00	13.12.22	CORMAC Safety Inspection	online	£256.50	13.12.22	SLCC Membership	online	£112.00	13.12.22	Clerk backdated NALC pay award	online	£382.72	Clerk
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	<p>c) Clerk's National Salary Award 2022/23 &amp; Increase in Leave Entitlement for 2023. Details had been circulated prior to the meeting. It was proposed by Cllr Nash, seconded by Cllr Cairns and <b>RESOLVED to support the new National Salary &amp; Leave Award.</b></p> <p>d) To Agree 2023/24 Budget/ Precept. Details had been circulated prior to the meeting. It was proposed by Cllr Nash, seconded by Cllr Unwin and <b>RESOLVED that the precept for 2023/24 be increased by 5%.</b></p> <p>e) To Approve Annual Graveyard Grants for Lezant, Trebullett &amp; Treburley. It was proposed by Cllr Wood, seconded by Cllr Minson and <b>RESOLVED to award the following grants for 2022:</b></p> <table border="1" data-bbox="424 752 1222 860"> <tr> <td>Trebullett Chapel Graveyard</td> <td>online</td> <td>£120.00</td> </tr> <tr> <td>Lezant Church Graveyard</td> <td>online</td> <td>£200.00</td> </tr> <tr> <td>Treburley Graveyard</td> <td>online</td> <td>£75.00</td> </tr> </table> <p>f) To advise appointment of New External Auditor for 2022/23. Details of the new external auditor appointment had been circulated prior to the meeting.</p>	Trebullett Chapel Graveyard	online	£120.00	Lezant Church Graveyard	online	£200.00	Treburley Graveyard	online	£75.00	
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22.159	<p><b>Planning Applications and Related Matters.</b></p> <p>a) <b>To consider a response to consultation by the Planning Authority.</b> No new applications had been received.</p> <p>b) <b>Any other consultations received.</b> No other consultations had been received.</p> <p>c) <b>Status of previous applications.</b> To report decisions of the planning authority for Lezant Parish received prior to the meeting. <b>Application PA22/09712:</b> it was noted that Cornwall Council had advised the applicant to withdraw the application and submit a Section 73 in its place.</p> <p>d) <b>Cornwall Council Neighbourhood Development Plan Surgery – to confirm online meeting booked for 14 December @ 1pm.</b> Cllr Cairns, Andrew Hudson and the clerk would attend.</p> <p>e) <b>Planning Training.</b> Cllr Wood had attended and gave a brief update.</p>	PJC/ Clerk									
22.160	<p><b>Highways – to agree actions and expenditure on any issues arising on the roads. To include:</b></p> <p><b>Signage Issue at Rezare – to discuss response from CORMAC and agree any further action.</b></p> <p>Prior to the meeting the clerk had circulated the Highways Manager's response. They asked that any comments regarding CORMAC's proposed signage be reported back. In the email it was noted that there was no simple solution to the issue. The bridge was rated at 3 tonnes. If a Traffic Restriction Order (TRO) was added to signage the consequences would be that the refuge lorry/oil deliveries wouldn't legally be able to access that route – causing more issues for residents. The current proposals were advisory signs regarding the width, which wouldn't affect the bridge access.</p>										

	<p>The Highways Manager suggested trialling these advisory signs to start. If still deemed necessary, in the future, it could go forward for a formal TRO (width restriction).</p> <p>It was proposed by Cllr Nash, seconded by Cllr Unwin and <b>RESOLVED that the points raised earlier by the residents in attendance be reported back to CORMAC (see section 22.152).</b></p> <p>a) <b>Community Network Highways Scheme</b> – <i>to confirm expression of interest form sent for 30pmph at Trebullett.</i> Noted.</p>	Clerk
22.161	<p>a) <b>Short Footpath from Sportmans Close onto the Road Facing the Springer Spaniel</b> – <i>to note any response from previous request to Cornwall Council Regarding Closure</i></p> <p>At the last meeting it was agreed that the clerk should write to Cornwall Council asking that the pathway be blocked off. Highways responded that the path itself and the hedge were not the responsibility of Cornwall Council as they were not proposed for adoption at the time of development of Sportmans Close. As such reinstatement of the hedge, installation of a staggered barrier and/ or the blocking of the path would need the consent of the housing developer. The clerk contacted the developer, Tamar Housing Association who is looking into it. <b>Clerk to follow up.</b> It was noted the Highway Authority supported the access being stopped up.</p> <p>b) <b>Footpath Posts</b> – <i>to update on maintenance requested.</i></p> <p>Over the past few months, the clerk had logged a number of issues with footpath posts in the parish. Cornwall Council has now stated that the replacement of broken or missing signs is not a priority for them to take action on at this time. They are currently only able to react to urgent health and safety issues. The locations identified had been added to their list for future replacements. However, the missing footpath sign at East Penrest would be installed in due course.</p>	Clerk
22.162	<p><b>Correspondence</b></p> <p>a) Cornwall Council - <i>Youth Provision Review</i></p> <p>b) An email had been circulated regarding the Proposed Cornwall Devolution Deal. The public consultation was now open and would close on 17 February 2023. It would also be discussed at the next Launceston Community Network Panel (15 Dec).</p>	
22.163	<p><b>Parish Business:</b></p> <p>a) <b>New Planters at War Memorial</b> – <i>to provide update and agree any action.</i> Cllr Cairns provided an update on the installation of the</p>	

	<p>planters. The Chair thanked Cllr(s): Cairns, Holter &amp; Minson for all their efforts.</p> <p>Councillors discussed how to prevent future issues and damage to the planters. It was suggested that a more substantial bollard could be placed on the corner of the green. <b>The clerk was asked to contact CORMAC for advice and the Quarry to see if they would consider providing a suitable stone.</b></p> <p>b) <b>Damaged Gate at War Memorial</b> – <i>to agree any action/ associated costs.</i> Councillors had been notified during the month that the gate at the War Memorial had been damaged by a works vehicle during the recent gas works. Cllr Hill informed Members that the matter had been reported and that a representative from GAP would visit the site to assess the damage. <b>Cllr Hill to follow up.</b></p> <p>c) <b>Defibrillator at Larrick</b> – <i>to provide any update.</i> Councillors were advised by the Chair that Cllr Simmons was in the process of obtaining a quote for the defibrillator at Larrick.</p>	<p>Clerk</p> <p>VH</p> <p>SS</p>
22.164	<p><b>Any other business brought by members for the next Parish Council Meeting.</b></p> <p>It was noted that the local grit bins had been replenished.</p> <p>The clerk was asked to email G Green to thank her for all her efforts with regards to the planting at the War Memorial.</p> <p>Maintenance at Tregada Graveyard was noted.</p>	

**Next Parish Council Meeting 10 January 2023. Trebulet Methodist Church Hall**

There being no further business to transact the Chairperson closed the meeting at 8.45pm

Signed .....Chairperson

Dated.....

A copy of these Minutes can be found on the Parish Council website:  
<https://www.lezantparish.org.uk/>